



**CENTRAL  
OKANAGAN**  
ECONOMIC  
DEVELOPMENT  
COMMISSION



# Central Okanagan Business Services Guide

This guide can be found online at  
[www.investkelowna.com](http://www.investkelowna.com) – click resources

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## Bid & Business Opportunities

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British Columbia Government - BC Bid	<a href="http://www.bcbid.gov.bc.ca/open.dll/">http://www.bcbid.gov.bc.ca/open.dll/</a>
City of Kelowna	<a href="http://www.kelowna.ca/CM/Page103.aspx">http://www.kelowna.ca/CM/Page103.aspx</a>
Civic Info BC	<a href="http://www.civicinfo.bc.ca/">http://www.civicinfo.bc.ca/</a>
Lake Country	<a href="http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=219">http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=219</a>
MERX – Canadian & US Public Tenders, Federal, Provincial & Municipal	<a href="http://www.merx.com">http://www.merx.com</a>
Peachland	<a href="http://www.peachland.ca/cms.asp?wpID=209">http://www.peachland.ca/cms.asp?wpID=209</a>
West Kelowna	<a href="http://www.districtofwestside.ca/index.aspx?page=22">http://www.districtofwestside.ca/index.aspx?page=22</a>
Regional District of Central Okanagan	<a href="http://www.regionaldistrict.com/departments/finance/finance_purchasing.aspx">http://www.regionaldistrict.com/departments/finance/finance_purchasing.aspx</a>
Westbank First Nation - Engineering, Utilities & Public Works (250) 707-3332 or	<a href="http://www.wfn.ca">www.wfn.ca</a>

## Business License Information

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Any person owning or operating a business within the Central Okanagan must obtain an annual Business License to be prominently displayed in their place of business. This applies to all retail and commercial establishments, management and professional firms, home businesses, bed and breakfasts, secondary suite rentals and taxi cab companies.

**OPTIONAL Inter-Community Business License Program** – Kelowna, West Kelowna, Peachland, Lake Country and the Regional District of Central Okanagan participate in the Inter-Community Business License Program designed to simplify business licensing and reduce costs. Companies doing business in more than one community (with only one fixed location) may now purchase a Mobile Business License for an annual fee of \$150 in addition to the municipal fee.



This online service provides a customized list of permits and licences from all levels of government that you may require for your business. [www.bizpal.ca](http://www.bizpal.ca).

## One Stop Business Registration (OSBR)

[www.onestopbc.ca](http://www.onestopbc.ca)

OSBR is available to register your business with Canada Customs and Revenue Agency (HST, payroll, income tax, import/export accounts), register your business name, register with the Province for PST, and the Worker's Compensation Board.

## Local Business Licensing Offices

### City of Kelowna

In Person: 1435 Water Street

Phone: (250) 469-8960

Online: <http://www.kelowna.ca/CM/Page1253.aspx>

### District of Lake Country

In Person: 10150 Bottom Wood Lake Road

Phone: 250-766-5650

Online: <http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=122>

### District of Peachland

In Person: 5806 Beach Avenue

Phone: (250) 767-2647

Online: <http://www.peachland.ca/cms.asp?wpID=61>

### District of West Kelowna

In Person: 2760 Cameron Road

Phone: (778) 797-8820

Online: <http://www.districtofwestkelowna.ca/index.aspx?page=224>

### Regional District of Central Okanagan

In Person: 1450 KLO Road, Kelowna

Phone: (250) 469-6211

Online: [http://www.regionaldistrict.com/departments/inspections/inspections\\_buslicense.aspx](http://www.regionaldistrict.com/departments/inspections/inspections_buslicense.aspx)

Email: [business@cord.bc.ca](mailto:business@cord.bc.ca)

### Westbank First Nation

In Person: 301-515 Hwy 97 South

Phone: (250) 769-4999

Online: <http://www.wfn.ca/commplan.asp>

## Chambers of Commerce & Business Associations

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### **Kelowna Chamber of Commerce**

544 Harvey Avenue  
Kelowna, BC V1Y 6C9  
Phone: (250) 861-3627  
Email: [info@kelownachamber.org](mailto:info@kelownachamber.org)  
Web: [www.kelownachamber.org](http://www.kelownachamber.org)

### **Westbank & District Chamber of Commerce**

2372 Dobbin Road  
Westbank, BC, V4T 2H9  
Phone: 250-768-3378 Toll Free: 1-866-768-3378  
email: [admin@westbankchamber.com](mailto:admin@westbankchamber.com)  
Web: [www.westbankchamber.com](http://www.westbankchamber.com)

### **Peachland Chamber of Commerce**

5812 Beach Avenue  
Peachland BC, V0H 1X7  
Phone: 250-767-2455  
Email: [peachlandchamber@shawcable.com](mailto:peachlandchamber@shawcable.com)  
Web: [www.peachlandchamber.bc.ca](http://www.peachlandchamber.bc.ca)

### **Lake Country Chamber of Commerce**

#40-9522 Main Street,  
Lake Country, BC V4V 2L9  
Phone 250-766-5670 Toll Free 1-888 766 5670  
E-mail [admin@lakecountrychamber.com](mailto:admin@lakecountrychamber.com)  
Web: [www.lakecountrychamber.com](http://www.lakecountrychamber.com)

### **Uptown Rutland Business Association (URBA)**

200-160 Dougall Road South  
Kelowna, BC V1X 3J4  
Phone: 250-451-9861 Cell: 250-470-8236  
Email: [info@uptownrutland.com](mailto:info@uptownrutland.com)  
Web: [www.uptownrutland.com](http://www.uptownrutland.com)

### **Downtown Kelowna Association**

#200 - 287 Bernard Avenue  
Kelowna, BC V1Y 6N2  
Phone: (250) 862-3515  
E-mail: [info@downtownkelowna.com](mailto:info@downtownkelowna.com)  
Web: [www.downtownkelowna.com](http://www.downtownkelowna.com)

## Community & Economic Profiles

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The Central Okanagan Regional Economic Profile, one of the most widely used sources of statistics and information specific to the Central Okanagan, is available on the Economic Development Commission's web site. <http://www.investkelowna.com/resources.html>

This document provides a wide range of information on the economy of the Central Okanagan including demographics, population growth projections and sector-specific information on the Region which extends from Peachland to Lake Country. It is a valuable research tool for business planning and source of information for those new to the Okanagan.

Community Profiles are also available for:

Central Okanagan East  
Kelowna  
Lake Country

Peachland  
West Kelowna  
Westbank First Nation

## Connect with Local Business

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Canadian Company Capabilities	<a href="https://strategis.ic.gc.ca//app/scr/imbs/ccc/rgstrtn/lgn.pub?lang=eng">https://strategis.ic.gc.ca//app/scr/imbs/ccc/rgstrtn/lgn.pub?lang=eng</a>
Connecting Kelowna	<a href="http://www.connectingkelowna.com/">http://www.connectingkelowna.com/</a>
Kelowna Business Deals	<a href="http://www.wisebeye.com">http://www.wisebeye.com</a>
Manta	<a href="http://www.manta.com/coms2/page_about_manta">http://www.manta.com/coms2/page_about_manta</a>
Our Okanagan Business Directory	<a href="http://www.ourokanagan.ca/">http://www.ourokanagan.ca/</a>
Tech Trade Canada	<a href="http://tctrade.ca./index.php">http://tctrade.ca./index.php</a>

## Corporate Retreats

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Delta Grand Okanagan Resort	<a href="http://www.deltahotels.com/en/hotels/british-columbia/delta-grand-okanagan-resort/">http://www.deltahotels.com/en/hotels/british-columbia/delta-grand-okanagan-resort/</a>
Hotel Eldorado	<a href="http://www.hoteleldoradokelowna.com">www.hoteleldoradokelowna.com</a>
Lake Okanagan Resort	<a href="http://www.lakeokanagan.com">www.lakeokanagan.com</a>
Manteo Resort	<a href="http://www.manteo.com">www.manteo.com</a>
Mon Reposa	<a href="http://www.kelownaluxurypenthouse.com">www.kelownaluxurypenthouse.com</a>
Predator Ridge Resort	<a href="http://www.predatorridge.com">www.predatorridge.com</a>
Sparkling Hill Resort	<a href="http://www.sparklinghill.com">www.sparklinghill.com</a>
The Cove Lakeside Resort	<a href="http://www.covelakeside.com">www.covelakeside.com</a>
Tourism Kelowna meeting planner	<a href="http://www.tourismkelowna.com/meeting/meeting-services">http://www.tourismkelowna.com/meeting/meeting-services</a>

## Development Projects

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City of Kelowna	<a href="http://www.kelowna.ca/CM/Page904.aspx">http://www.kelowna.ca/CM/Page904.aspx</a>
Lake Country	<a href="http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=113">http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=113</a>
Peachland	<a href="http://www.peachland.ca/cms.asp?wpID=203">http://www.peachland.ca/cms.asp?wpID=203</a>
RDCO	<a href="http://www.regionaldistrict.com/departments/planning/planning_currproj.aspx">http://www.regionaldistrict.com/departments/planning/planning_currproj.aspx</a>
Westbank First Nation	<a href="http://www.wfn.ca/commplan.asp">http://www.wfn.ca/commplan.asp</a>
West Kelowna	<a href="http://www.districtofwestside.ca/index.aspx?page=223">http://www.districtofwestside.ca/index.aspx?page=223</a>

## Economic Development Offices

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### **Central Okanagan Economic Development Commission (COEDC)**

Area: Peachland, West Kelowna, Kelowna, Lake Country

Director: Robert Fine

1450 KLO Road

Kelowna, BC V1W 3Z4

Phone: (250) 469-6280

Email: [info@investkelowna.com](mailto:info@investkelowna.com)

Web: [www.investkelowna.com](http://www.investkelowna.com)

### **District of West Kelowna Economic Development Office**

Economic Development Officer: John Perrott

2760 Cameron Road

West Kelowna, BC V1Z 2T6

Phone: (778) 797-2215

Email: [john.perrott@districtofwestkelowna.ca](mailto:john.perrott@districtofwestkelowna.ca)

Web: <http://www.districtofwestside.ca/index.aspx?page=548>

### **Peachland Economic Development Committee**

Rob Campbell: [rcampbell@dominiongrand.com](mailto:rcampbell@dominiongrand.com)

Chris Byrd: [cbyrd@shaw.ca](mailto:cbyrd@shaw.ca)

Barrie Hewer: [Barrie@Hewer.com](mailto:Barrie@Hewer.com)

<http://www.peachlandedc.com/>

### **Westbank First Nation**

Economic Development Officer: Jayne Fosbery

301-515 Hwy 97 South

Kelowna, BC V1Z 3J2

Phone: (250) 769-4999

Email: [jfosbery@wfn.ca](mailto:jfosbery@wfn.ca)

Web: <http://www.wfn.ca/ecdev.asp>

## Employment

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### Employment Standards Branch

<http://www.labour.gov.bc.ca/esb/>

### Career Opportunities with Local Government:

City of Kelowna	<a href="http://www.kelowna.ca/CM/page62.aspx">http://www.kelowna.ca/CM/page62.aspx</a>
Dist. Lake Country	<a href="http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=10">http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=10</a>
District of Peachland	<a href="http://www.peachland.ca/cms.asp?wpID=63">http://www.peachland.ca/cms.asp?wpID=63</a>
District of West Kelowna	<a href="http://www.districtofwestside.ca/index.aspx?page=211">http://www.districtofwestside.ca/index.aspx?page=211</a>
Regional District of Central Okanagan	<a href="http://www.regionaldistrict.com/departments/hr/hr_jobs.aspx">http://www.regionaldistrict.com/departments/hr/hr_jobs.aspx</a>
Westbank First Nation	<a href="http://www.wfn.ca/jobpost.asp">http://www.wfn.ca/jobpost.asp</a>

### CO-OP Students Available for Hire

Okanagan College	<a href="http://www.okanagan.bc.ca/coop">www.okanagan.bc.ca/coop</a>
University of British Columbia Okanagan	<a href="http://www.ubc.ca/okanagan/students/careers">www.ubc.ca/okanagan/students/careers</a>

### Employment Resources, Subsidies, Training Programs

Aboriginal Learning Centre Services (Ki-Low-Na Friendship Society)	<a href="http://www.kfs.bc.ca">www.kfs.bc.ca</a>
Physicians	<a href="http://www.betterhere.ca/default.htm">http://www.betterhere.ca/default.htm</a>
Regional Employment Projections	<a href="http://www.bcstats.gov.bc.ca/data/lss/repm.asp">http://www.bcstats.gov.bc.ca/data/lss/repm.asp</a>
Self Employment Training– Community Futures	<a href="http://www.cfdcco.bc.ca">www.cfdcco.bc.ca</a>
T.R.A.D.E.S.	<a href="http://www.trades.bc.org">www.trades.bc.org</a>
Wage Subsidy Program	<a href="http://www.bowmanemployment.com">www.bowmanemployment.com</a>
Work Futures Occupational Outlook	<a href="http://www.workfutures.bc.ca/welcome.do?language=en&amp;country=CA">http://www.workfutures.bc.ca/welcome.do?language=en&amp;country=CA</a>

### Government Employment Training Programs & Subsidies

ASPECT Small Business Employee Training Program	<a href="http://www.aspect.bc.ca/tssp">http://www.aspect.bc.ca/tssp</a>
Human Resources and Social Development Canada (HRSDC)	<a href="http://www.hrsdc.gc.ca/eng/funding_programs/index.shtml">http://www.hrsdc.gc.ca/eng/funding_programs/index.shtml</a>
Labour Market Partnerships	<a href="http://www.labourmarketservices.gov.bc.ca/employers/labour_market_partnerships.html">http://www.labourmarketservices.gov.bc.ca/employers/labour_market_partnerships.html</a>
Service Canada	<a href="http://www.servicecanada.gc.ca/eng/audiences/employers/index.shtml">http://www.servicecanada.gc.ca/eng/audiences/employers/index.shtml</a>

S.T.E.P. (Skilled Trades Employment Program) <http://www.stepbc.ca/>  
Training Tax Credit [http://www.sbr.gov.bc.ca/business/income\\_taxes/ttc/default.htm](http://www.sbr.gov.bc.ca/business/income_taxes/ttc/default.htm)  
Wage & Salary Information [http://www.workingincanada.gc.ca/content\\_pieces-eng.do?lang=eng&cid=1](http://www.workingincanada.gc.ca/content_pieces-eng.do?lang=eng&cid=1)  
Wage Subsidies for Employers  
[http://www.labourmarketservices.gov.bc.ca/employers/targeted\\_wage\\_subsidies.html](http://www.labourmarketservices.gov.bc.ca/employers/targeted_wage_subsidies.html)  
Work Sharing Program for Employers [http://www.servicecanada.gc.ca/eng/work\\_sharing/index.shtml](http://www.servicecanada.gc.ca/eng/work_sharing/index.shtml)

### **Work Search Strategies, Career Planning & Human Resource Agencies**

Accelerate Okanagan (Technology Positions) <http://www.accelerateokanagan.com/jobs/>  
Access to Employment <http://www.pimbc.ca/employ.html>  
Bowman Employment Services [www.bowmanemployment.com](http://www.bowmanemployment.com)  
Career Contact Centre for Youth [www.careerccy.kelowna.bc.ca](http://www.careerccy.kelowna.bc.ca)  
CBD Network <http://www.cbdnetwork.com/>  
Central Okanagan Immigrant Employment Service [www.vdiss.com](http://www.vdiss.com)  
Global Vocational Services Inc. [www.globalvocationalservices.com](http://www.globalvocationalservices.com)  
Helpful Links: [http://www.investkelowna.com/documents/EmploymentSearchResources\\_000.pdf](http://www.investkelowna.com/documents/EmploymentSearchResources_000.pdf)  
Le Centre francophone de services a l'emploi de l'Okanagan <http://cfseo.ca>  
Okanagan Educational Centre <http://www.okanaganeducationalcentre.com/>  
Okanagan Jobs <http://www.okanaganjobs.com/>  
Project Newstart: for individuals in conflict with the law <http://kelowna.cioc.ca/record/KNA0144>  
Youth Employment Services-Boys & Girls Club [www.boysandgirlsclub.ca](http://www.boysandgirlsclub.ca)

## Export Resources

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### Department of Foreign Affairs & International Trade – Kelowna Office

Harvey Rebalkin – Trade Commissioner

313 Bernard Avenue

Kelowna, BC V1Y 6N6

Phone: (250) 470-5000

Email: [harvey.rebalkin@international.gc.ca](mailto:harvey.rebalkin@international.gc.ca)

**The Central Okanagan Economic Development Commission Export Program** provides one-on-one assistance to companies in the Central Okanagan to assess their export readiness. The program is currently developing a marketing strategy around opportunities to showcase products made in the Okanagan, and identifying and communicating regulatory changes in the international marketplace.

Contact Richard Takai at [rtakai@investkelowna.com](mailto:rtakai@investkelowna.com) or (250) 801-9020

### Additional Resources:

Export British Columbia	<a href="https://trade.britishcolumbia.ca/Export/Pages/default.aspx">https://trade.britishcolumbia.ca/Export/Pages/default.aspx</a>
Trade British Columbia	<a href="http://www.britishcolumbia.ca/Pages/Home.aspx">http://www.britishcolumbia.ca/Pages/Home.aspx</a>
International Trade Administration	<a href="http://www.ita.doc.gov/">http://www.ita.doc.gov/</a>
Canadian Manufacturers & Exporters	<a href="http://www.cme-mec.ca/">http://www.cme-mec.ca/</a>
Canadian Trade Commissioner	<a href="http://www.tradecommissioner.gc.ca/">http://www.tradecommissioner.gc.ca/</a>
Export Development Canada - home	<a href="http://www.edc.ca/english/index.htm">http://www.edc.ca/english/index.htm</a>
Export Development Canada – export, market and industry guides`/publications	<a href="http://www.edc.ca/EN/Knowledge-Centre/Publications/Pages/default.aspx">http://www.edc.ca/EN/Knowledge-Centre/Publications/Pages/default.aspx</a>
Export Finance Guide	<a href="https://www.edc.ca/english/tools_12185.htm">https://www.edc.ca/english/tools_12185.htm</a>
Export Related Guides and Publications	<a href="https://www.edc.ca/english/publications_brochures.htm">https://www.edc.ca/english/publications_brochures.htm</a>
Strategis - Trade Data Online	<a href="http://www.ic.gc.ca/eic/site/tdo-dcd.nsf/eng/Home">http://www.ic.gc.ca/eic/site/tdo-dcd.nsf/eng/Home</a>
UK Trade & Investment	<a href="http://www.ukti.gov.uk/export.html?guid=none">http://www.ukti.gov.uk/export.html?guid=none</a>

### Protecting Your Intellectual Property:

Canadian Intellectual Property Office

<http://www.cipo.ic.gc.ca/eic/site/cipointernetinternetopic.nsf/eng/wr03073.html?open&fromICMHemail=yes>

IP Panorama

<http://www.wipo.int/sme/en/multimedia/>

Secrets of Intellectual Property: A Guide for Small and Medium-sized Exporters

[http://www.wipo.int/sme/en/documents/guides/secrets\\_ip.html](http://www.wipo.int/sme/en/documents/guides/secrets_ip.html)

World Intellectual Property Organization

[http://www.wipo.int/portal/en/resources\\_businesses.html](http://www.wipo.int/portal/en/resources_businesses.html)

## Foreign Entrepreneurs and Workers

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The Central Okanagan Economic Development Commission **Foreign Skilled Worker Coordinator, Woody Cross**, helps to provide information to Central Okanagan employers on how to hire foreign workers and is the liaison with post secondary institutions in the Central Okanagan to facilitate opportunities to retain a skilled workforce in the Region. The COEDC assists temporary foreign workers, provincial nominees, students, investors, and business owners to navigate the several programs available that allow them to work in BC and actively promotes the Region to young families as a place to move, live, work and invest.

Contact Woody Cross at [wcross@investkelowna.com](mailto:wcross@investkelowna.com) or call (250) 826-3997 or check out this link for more information: <http://www.investkelowna.com/immigration.html>

### Additional Resources:

Temporary Workers	<a href="http://www.cic.gc.ca/english/work/index.asp">http://www.cic.gc.ca/english/work/index.asp</a>
International Students	<a href="http://www.welcomebc.ca/wbc/immigration/come/students/index.page">http://www.welcomebc.ca/wbc/immigration/come/students/index.page</a>
Skilled Workers & Professionals	<a href="http://www.welcomebc.ca/wbc/immigration/come/work/about/index.page?WT.svl=LeftNav">http://www.welcomebc.ca/wbc/immigration/come/work/about/index.page?WT.svl=LeftNav</a>
Investors & Business Owners	<a href="http://www.cic.gc.ca/english/immigrate/business/index.asp">http://www.cic.gc.ca/english/immigrate/business/index.asp</a>
Family Members	<a href="http://www.cic.gc.ca/english/immigrate/sponsor/index.asp">http://www.cic.gc.ca/english/immigrate/sponsor/index.asp</a>
Immigration Employment Council of BC	<a href="http://www.tapintotalent.ca/about/about-iec-bc">http://www.tapintotalent.ca/about/about-iec-bc</a>
Kelowna Community Resources	<a href="http://www.kcr.ca/">http://www.kcr.ca/</a>
Central Okanagan Immigrant Employment Services	<a href="http://www.vdiss.com/Employment%20Kelowna.html">http://www.vdiss.com/Employment%20Kelowna.html</a>

## Funding & Business Incentives

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BC Angel Forum	<a href="http://www.confmanager.com/main.cfm?cid=77">http://www.confmanager.com/main.cfm?cid=77</a>
B.C. Government Venture Capital Program	<a href="http://www.tted.gov.bc.ca/TRI/ICP/VCP/Pages/default.aspx">http://www.tted.gov.bc.ca/TRI/ICP/VCP/Pages/default.aspx</a>
BC's Investor Tax Credit Program	<a href="http://www.tted.gov.bc.ca/TRI/ICP/VCP/EligibleBusinessCorporation/Pages/TaxCredits.aspx">http://www.tted.gov.bc.ca/TRI/ICP/VCP/EligibleBusinessCorporation/Pages/TaxCredits.aspx</a>
BC Tax Incentives for Small Business	<a href="http://www.sbr.gov.bc.ca/business/Income_Taxes/Corporation_Income_Tax/tax_credits/taxcredits.htm">http://www.sbr.gov.bc.ca/business/Income_Taxes/Corporation_Income_Tax/tax_credits/taxcredits.htm</a>
BC Value Chain Development Fund	<a href="http://www.agf.gov.bc.ca/ministry/bc_value_chain_fund/BC_food_value_chain.htm">http://www.agf.gov.bc.ca/ministry/bc_value_chain_fund/BC_food_value_chain.htm</a>
British Columbia Film Tax Credits	<a href="http://www.bcfilm.bc.ca/fibc.php">http://www.bcfilm.bc.ca/fibc.php</a>
Business Energy Advisor Program	<a href="http://green-step.ca/services/business-energy-advisor-program">http://green-step.ca/services/business-energy-advisor-program</a>
Business Development Bank Canada (BDC)	<a href="http://www.bdc.ca/EN/Pages/home.aspx">http://www.bdc.ca/EN/Pages/home.aspx</a>
Canada Business Government Grants, Loans & Financing	<a href="http://www.canadabusiness.ca/eng/82/">http://www.canadabusiness.ca/eng/82/</a>
Canada Small Business Financing Program	<a href="http://www.ic.gc.ca/eic/site/csbfp-pfpec.nsf/eng/Home">http://www.ic.gc.ca/eic/site/csbfp-pfpec.nsf/eng/Home</a>
Canada's Venture Capital & Private Equity Association	<a href="http://www.cvca.ca/about/">http://www.cvca.ca/about/</a>
Canadian Agriculture Adaptation Program	<a href="http://www.iafbc.ca">www.iafbc.ca</a> or <a href="http://www.agr.gc.ca/caap">www.agr.gc.ca/caap</a>
Canadian Financing Forum	<a href="http://www.financingforum.com/">http://www.financingforum.com/</a>
Community Futures of the Central Okanagan	<a href="http://www.cfdcco.com/">http://www.cfdcco.com/</a>
Export Development Canada Solutions	<a href="http://www.edc.ca/EN/Our-Solutions/Pages/default.aspx">http://www.edc.ca/EN/Our-Solutions/Pages/default.aspx</a>
Farm Credit Canada	<a href="http://www.fcc-fac.ca/en/">http://www.fcc-fac.ca/en/</a>
Financing Resources document	<a href="http://www.investkelowna.com/documents/FinancingResourcesforCentralOkanaganBusinessess_000.pdf">http://www.investkelowna.com/documents/FinancingResourcesforCentralOkanaganBusinessess_000.pdf</a>
Factoring	<a href="http://kelownaaccountsreceivable.blogspot.com/">http://kelownaaccountsreceivable.blogspot.com/</a>
Industrial Research Assistance Program (IRAP)	<a href="http://www.nrc-cnrc.gc.ca/eng/ibp/irap.html">http://www.nrc-cnrc.gc.ca/eng/ibp/irap.html</a>
Industry Canada	<a href="http://www.ic.gc.ca/eic/site/ic1.nsf/eng/h_00073.html">http://www.ic.gc.ca/eic/site/ic1.nsf/eng/h_00073.html</a>
Invest British Columbia	<a href="http://www.britishcolumbia.ca/Invest/Pages/BusinessIncentives.aspx">http://www.britishcolumbia.ca/Invest/Pages/BusinessIncentives.aspx</a>
Natural Resources Canada (NRCan)	<a href="http://oee.nrcan.gc.ca/corporate/1513">http://oee.nrcan.gc.ca/corporate/1513</a>
Scientific Research and Experimental Development (SR&ED) Tax Incentive Program	<a href="http://www.cra-arc.gc.ca/sred/">http://www.cra-arc.gc.ca/sred/</a>
Small Business BC Financing Overview	<a href="http://www.smallbusinessbc.ca/pdf/overview.pdf">http://www.smallbusinessbc.ca/pdf/overview.pdf</a>
Southern Interior Development Initiative Trust	<a href="http://www.sidit-bc.ca/">http://www.sidit-bc.ca/</a>
Western Economic Diversification	<a href="http://www.wd.gc.ca/eng/home.asp">http://www.wd.gc.ca/eng/home.asp</a>

## High Tech Support

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NRC-IRAP	<a href="http://www.nrc-cnrc.gc.ca/eng/ibp/irap.html">http://www.nrc-cnrc.gc.ca/eng/ibp/irap.html</a>
National Sciences and Engineering Research Council of Canada	<a href="http://www.nserc-crsng.gc.ca/index_eng.asp">http://www.nserc-crsng.gc.ca/index_eng.asp</a>

## Local Government Offices

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### City of Kelowna

1435 Water Street  
Kelowna BC, V1Y 1J4  
Contact: Ron Mattiussi, City Manager  
Website: [www.kelowna.ca](http://www.kelowna.ca)

Tel: (250) 469-8500  
Fax: (250) 861-7412

### District of West Kelowna

Mount Boucherie Municipal Facility  
2760 Cameron Road  
West Kelowna, BC V1Z 2T6  
Contact: Jason Johnson, CAO  
Website: [www.districtofwestkelowna.ca](http://www.districtofwestkelowna.ca)

Tel: (778) 797-1000  
Fax: (778) 797-1001

### The Corporation of the District of Peachland

5806 Beach Avenue  
Peachland BC, V0H 1X0  
Contact: Elsie Lemke, Administrator  
Website: [www.peachland.ca](http://www.peachland.ca)

Tel: (250) 767-2647  
Fax: (250) 767-3433

### The District of Lake Country

10150 Bottom Wood Lake Road  
Lake Country BC, V4V 2M1  
Contact: Alberto de Feo, CAO  
Website: [www.lakecountry.bc.ca](http://www.lakecountry.bc.ca)

Tel: (250) 766-5650  
Fax: (250) 766-0116

### Westbank First Nation

301 – 515 Hwy 97 South  
Kelowna BC, V1Z 3J2  
E-mail: [mail@wfn.ca](mailto:mail@wfn.ca)  
Website: [www.wfn.ca](http://www.wfn.ca)

Tel: (250) 769-4999  
Fax: (250) 769-4377

### Regional District of Central Okanagan

1450 KLO Road  
Kelowna BC, V1W 3Z4  
Contact: Harold Reay, Chief Administrative Officer  
Website: [www.regionaldistrict.com](http://www.regionaldistrict.com)

Tel: (250) 763-4918  
Fax: (250) 763-0606

## Meeting Rooms, Corporate Event Rentals

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### Peachland

Peachland Community Centre	4450 6th St RR 6 Peachland, BC V0H 1X6 (250) 767-2133	<a href="mailto:rec_clerk@peachland.ca">rec_clerk@peachland.ca</a>  <a href="http://www.peachland.ca/cms.asp?wpID=292">http://www.peachland.ca/cms.asp?wpID=292</a>
50+ Activity Centre	4450 6th St RR 6 Peachland, BC V0H 1X6 (250) 767-9133	<a href="mailto:50plus@telus.net">50plus@telus.net</a>  <a href="http://www.peachland.ca/cms.asp?wpid=242">http://www.peachland.ca/cms.asp?wpid=242</a>
Peachland Little School House	1898 Brandon Lane Peachland, BC V0H 1X6 (250) 575-8226	<a href="mailto:school1898@gmail.com">school1898@gmail.com</a>  <a href="http://www.peachland.ca/cms.asp?wpID=186">http://www.peachland.ca/cms.asp?wpID=186</a>
Peachland Elementary	5486 Clements Crescent Peachland, BC V0H 1X5 (250) 860-8888	<a href="mailto:sryan@sd23.bc.ca">sryan@sd23.bc.ca</a>  <a href="http://www.ple.sd23.bc.ca/">http://www.ple.sd23.bc.ca/</a>
4 <sup>th</sup> Street Place	4485 4th Street Peachland, BC V0H 1X5 (250) 767-2133	<a href="mailto:rec_clerk@peachland.ca">rec_clerk@peachland.ca</a>  <a href="http://www.peachland.ca/cms.asp?wpID=292">http://www.peachland.ca/cms.asp?wpID=292</a>

### West Kelowna

Cove Lakeside Resort	4205 Gellatly Road West Kelowna, BC V4T 2k2 (250) 707-1800	<a href="http://www.covelakeside.com">www.covelakeside.com</a>
Holiday Inn	2569 Dobbin Rd (Hwy 97) Westbank, BC V4T 2J6 1-877-660-8550	<a href="http://www.holidayinn.com">www.holidayinn.com</a>
Lake Okanagan Resort	2751 Westside Rd N Kelowna, BC V1Z 3T5 (250) 769-3511	<a href="http://www.lakeokanagan.com">www.lakeokanagan.com</a>
Mission Hill Family Estate Winery	1730 Mission Hill Road West Kelowna, BC V4T 2E4 (250) 768-6423	<a href="http://www.missionhillwinery.com">www.missionhillwinery.com</a>
Quails Gate Winery	3303 Boucherie Road Kelowna, BC V1Z 2H3 (250) 769-4451	<a href="http://www.quailsgate.com">www.quailsgate.com</a>

## Kelowna

Best Western Plus Kelowna Hotel & Suites	2402 Hwy 97 N Kelowna, BC (250) 860-1212	<a href="http://www.bestwesternkelowna.com">www.bestwesternkelowna.com</a>
City of Kelowna Park & Facility Rentals	(250) 469-8800	<a href="http://www.kelowna.ca/CM/Pag e256.aspx">http://www.kelowna.ca/CM/Pag e256.aspx</a>
Coast Capri Hotel	1171 Harvey Avenue Kelowna, BC (250) 860-6060	<a href="http://www.coastcapri.com">www.coastcapri.com</a>
Delta Grand Okanagan Resort & Conference Centre	1310 Water Street Kelowna, BC V1Y 9P3 (250) 763-4500	<a href="http://www.deltahotels.com/en/hotels/british-columbia/delta-grand-okanagan-resort/">http://www.deltahotels.com/en/hotels/british-columbia/delta-grand-okanagan-resort/</a>
Hotel Eldorado	500 Cook Road Kelowna, BC V1W 3G9 (866) 608-7500	<a href="http://www.hoteleldoradokelowna.com">www.hoteleldoradokelowna.com</a>
Laurel Packinghouse	1304 Ellis Street Kelowna, BC V1Y 1Z8 (778) 478-0325	<a href="http://kelownamuseums.ca/laurel-packinghouse/contact.html">http://kelownamuseums.ca/laurel-packinghouse/contact.html</a> email: <a href="mailto:bookings@kelownamuseums.ca">bookings@kelownamuseums.ca</a>
Marriott Fairfield Inn & Suites	1655 Powick Road Corner of Hwys 97 & 33 Kelowna, BC V1X 4L1 (250) 980-7019	<a href="http://www.marriott-fairfield.com">www.marriott-fairfield.com</a>
Holiday Inn Express Kelowna Hotel & Conference Centre	2429 Hwy 97 North Kelowna, BC V1X 4J2 (250) 763-0500	<a href="http://www.kelownabc.hiexpress.com">www.kelownabc.hiexpress.com</a>
Kelowna Banquet and Conference Centre	1685 Pandosy St. Kelowna, BC V1Y 1R1 (250) 863-4809	<a href="http://www.kbcckelowna.ca">www.kbcckelowna.ca</a>
Manteo Resort	3766 Lakeshore Road Kelowna, BC V1W 3L4 (250) 860-1031	<a href="http://www.manteo.com">www.manteo.com</a>
Okanagan College	1000 KLO Road Kelowna, BC V1Y 4X8	<a href="http://www.okanagan.bc.ca">www.okanagan.bc.ca</a>

	(250) 762-5445 ext 4590 Sarah Cherrey Email: <a href="mailto:scherrey@okanagan.bc.ca">scherrey@okanagan.bc.ca</a>	
Penticton Trade & Convention Centre	273 Power Street Penticton BC V2A7K9 (250) 490-2460 Paul O’Beirn or Brannigan Boyd <a href="mailto:Paul.Obeirn@penticton.ca">Paul.Obeirn@penticton.ca</a> <a href="mailto:brannigan.boyd@penticton.ca">brannigan.boyd@penticton.ca</a>	<a href="http://www.pentictonconventioncentre.com/about/index.html">http://www.pentictonconventioncentre.com/about/index.html</a>
Prestige Hotel	1675 Abbott Street Kelowna, BC V1Y 8S3 (250) 860-7900	<a href="http://www.prestigehotelsandresorts.com">www.prestigehotelsandresorts.com</a>
Prospera Place	1223 Water Street Kelowna, BC V1Y 9V1 Phone: 250-979-0888 Email: <a href="mailto:info@prosperaplace.com">info@prosperaplace.com</a>	<a href="http://prosperaplace.com/venue-equipmentinfo.html">http://prosperaplace.com/venue-equipmentinfo.html</a>
Ramada Hotel & Conference Centre	2170 Harvey Avenue Kelowna (250) 250-860-9711	<a href="http://www.rpbhotels.com">www.rpbhotels.com</a>
Rotary Centre for the Arts	421 Cawston Avenue Kelowna, BC V1Y 6Z1 (250) 717-5304	<a href="http://www.rotarycentreforthearts.com">www.rotarycentreforthearts.com</a>
The Royal Anne Hotel	348 Bernard Avenue Kelowna BC V1Y 6N5 (250) 763-2277	<a href="http://www.royalannehotel.com">www.royalannehotel.com</a>
Tourism Kelowna Meeting Planner		<a href="http://www.tourismkelowna.com/meeting-planner">http://www.tourismkelowna.com/meeting-planner</a>
University of British Columbia – Okanagan Campus	Conferences & Accommodation 1290 International Mews, Kelowna, BC V1V 1V8 Phone: 250-807-8050 Email: <a href="mailto:conferences.ubco@ubc.ca">conferences.ubco@ubc.ca</a> <a href="mailto:reservations.ubco@ubc.ca">reservations.ubco@ubc.ca</a>	<a href="http://okanagan.ubconferences.com/">http://okanagan.ubconferences.com/</a>

### Lake Country

Aspen Grove Golf & Banquet Facility (for up to 200)	10303 Bottom Wood Lake Road Winfield, BC V4V 1T9 250- 766-3933	<a href="http://www.aspengrovegolf.ca/banquets/">www.aspengrovegolf.ca/banquets/</a>
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Boys & Girls Club	3130 Berry Road Winfield, BC 250-766-5277	
Chamber of Commerce	#40-9522 Main Street, Lake Country, BC V4V 2L9 250-766-5670	<a href="http://www.lakecountrychamber.com">www.lakecountrychamber.com</a> <a href="mailto:admin@lakecountrychamber.com">admin@lakecountrychamber.com</a>
Community Complex (George Elliot School)	10241 Bottom Wood Lake Road Winfield, BC V4V 1Y7 250-766-1485	<a href="http://www.ges.sd23.bc.ca">www.ges.sd23.bc.ca</a>
Creekside Theatre	10241 Bottom Wood Lake Road Winfield, BC V4V 1Y7 250-766-5669	<a href="http://www.creeksidetheatre.com">www.creeksidetheatre.com</a>
Gray Monk Winery	1055 Camp Road Okanagan Centre, BC V4V 2H4 (250) 766-3168	<a href="http://www.graymonk.com">www.graymonk.com</a>
Municipal Office	10150 Bottom Wood Lake Road Lake Country BC, V4V 2M1 250-766-5650	<a href="http://www.lakecountry.bc.ca">www.lakecountry.bc.ca</a>
Oceola Fish & Game Club	11888 McGowan Rd. Lake Country, BC V4V 1J2 250-317-3017	<a href="http://www.oceola.ca">www.oceola.ca</a>
Okanagan Centre Hall	11099 Maddock Avenue Okanagan Centre, BC, V4V 2J4 250 766 5345	<a href="http://www.okanagancentre.net/">www.okanagancentre.net/</a> <a href="mailto:info@okanagancentre.net">info@okanagancentre.net</a>
Oyama Community Hall	15710 Oyama Rd Oyama, BC V4V 2E1 250-548-3204	<a href="http://www.oyamacommunityhall.ca">www.oyamacommunityhall.ca</a>
Winfield Arena	9830 Bottom Wood Lake Road Winfield, BC V4V 1T1 250-766-5650	
Winfield Curling Club	9830 Bottom Wood Lake Rd Winfield, BC V4V 1S7 250-766-3318	<a href="http://www.winfieldcurlingclub.com">www.winfieldcurlingclub.com</a> <a href="mailto:winfieldcurlingclub@shaw.ca">winfieldcurlingclub@shaw.ca</a>
Winfield Memorial Hall	10130 Bottom Wood Lake Rd Winfield, BC V4V 1Y7 250-766-4131	<a href="http://www.winfieldmemorialhall.com">www.winfieldmemorialhall.com</a>
Winfield Seniors Centre	9832 Bottom Wood Lake Rd 250-766 4220	

If you will be using music for your event ensure that you have the rights to play it by contacting [SOCAN](#). SOCAN is the Canadian copyright collective for music and administers the performing rights, collects the licence fees in Canada and pays the royalties to the creators and publishers of the musical works performed in Canada and around the world.

## Office Space for Short Term Rent

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### **BMM Office Solutions**

*Office rental (by the hour, day, week, month), virtual office, secretarial service, brochures, internet, phone jacks, photo copier, staff kitchen, board room, friendly tenants, waiting room, security alarm system.*

Suite 200-1789 Harvey Ave

Kelowna, BC V1Y 6G4

**Phone:** 250-860-6688

**Email:** [bmm@shawbiz.ca](mailto:bmm@shawbiz.ca)

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### **GDK Solutions Inc.**

*Monthly office rentals, virtual office, boardroom facilities with internet access, reception and secretarial services.*

[www.gdksolutions.com](http://www.gdksolutions.com)

Suite 230, 1855 Kirschner Ave

Kelowna, BC V1Y 4N7

**Phone:** (250) 717-5777

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### **Kelowna Innovation Centre (available Fall 2011)**

*Services include use of use of a desk, mailing address, meeting rooms, reception services and internet.*

#201-1405 St. Paul Street

Kelowna, BC V1Y 2E4,

Phone: (250) 870-9028

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### **Netropolis Business Centre**

*Full service business centre offering: Office rental, Canada post, shipping, packing, courier drop off, bill payment, conference centre, have your business meeting, cyber café, business cards, business cheques, letter heads, printing services.*

125 Hwy 33 E Unit 104

Rutland Plaza Mall

Kelowna, BC V1X2A1

(250) 491-0151

### **Okanagan Computer Lab**

*Available for software and computer training, seminars, video conferencing and corporate presentations.*

<http://www.okanagancomputerlab.com/index.htm>

Vintage View Centre  
203-3500 Carrington Road  
Westbank, BC V4T 3C1  
**Phone:** (250) 707-0000  
**Email:** [shannon.taylor@microsurvey.com](mailto:shannon.taylor@microsurvey.com)

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### **Professional Image Office Centre**

*Full service office centre - boardroom and meeting room rentals , complete online internet services , personalized telephone answering service, mail and parcel handling, desktop publishing, word processing and data entry, digital photocopying and printing, transcriptions from micro-tapes, fax and email services, OCR document scanning.*

<http://www.proimageofficecentre.com/services.html>

347 Leon Avenue, Suite #210  
Kelowna, BC V1Y 8C7  
**Phone:** (250) 861-4266  
**Email:** [info@proimageofficecentre.com](mailto:info@proimageofficecentre.com)

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### **Queensway Business Centre**

*Meeting and conference rental, business services, admin services, documents, monthly shared office space.*

<http://queenswaybc.com/offices.html>

200-369 Queensway Avenue  
Kelowna, BC V1Y 8E6  
**Phone:** (250) 861-5078

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### **Spall Business Centre Ltd**

Executive offices for lease, full service business centre.

1873 Spall Road  
Kelowna, BC V1Y 4R2  
**Phone:** (250) 860-0408

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## Networking, Events, Seminars & Event Listings

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2 <sup>nd</sup> Thursday	<a href="http://2ndthursday.ca">http://2ndthursday.ca</a>
BNI Canada	<a href="http://www.bnicanada.ca/About.asp">http://www.bnicanada.ca/About.asp</a>
Downtown Kelowna Association	<a href="http://www.downtownkelowna.com">http://www.downtownkelowna.com</a>
Kelowna Chamber of Commerce	<a href="http://www.kelownachamber.org">http://www.kelownachamber.org</a>
Lake Country Chamber of Commerce	<a href="http://www.lakecountrychamber.com">http://www.lakecountrychamber.com</a>
Okanagan NRG	<a href="http://www.okanaganrg.ca">http://www.okanaganrg.ca</a>
Peachland Chamber of Commerce	<a href="http://www.peachlandchamber.bc.ca">http://www.peachlandchamber.bc.ca</a>
Uptown Rutland Business Improvement Area	<a href="http://www.uptownrutland.com">http://www.uptownrutland.com</a>
Westbank & District Chamber of Commerce	<a href="http://www.westbankchamber.com">http://www.westbankchamber.com</a>
What's Happening – Invest Kelowna	<a href="http://www.investkelowna.com/kelownaToday.html">http://www.investkelowna.com/kelownaToday.html</a>

## Property & Tax Assessment

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City of Kelowna	<a href="http://www.kelowna.ca/iProperty_Tax_Information/Scripts/pti001.cfm">http://www.kelowna.ca/iProperty_Tax_Information/Scripts/pti001.cfm</a>
District of Lake Country	<a href="http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=129">http://www.lakecountry.bc.ca/siteengine/activepage.asp?PageID=129</a>
District of Peachland	<a href="http://www.peachland.ca/cms.asp?wpID=205">http://www.peachland.ca/cms.asp?wpID=205</a>
District of West Kelowna	<a href="http://www.districtofwestside.ca/index.aspx?page=139">http://www.districtofwestside.ca/index.aspx?page=139</a>
Regional District of Central Okanagan	<a href="http://www.regionaldistrict.com/departments/finance/finance_propertytax.aspx">http://www.regionaldistrict.com/departments/finance/finance_propertytax.aspx</a>
Westbank First Nation	<a href="http://www.wfn.ca/taxation.asp">http://www.wfn.ca/taxation.asp</a>

## Provincial Tax Information

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BC International Trade & Investment	<a href="https://trade.britishcolumbia.ca/Pages/Home.aspx">https://trade.britishcolumbia.ca/Pages/Home.aspx</a>
BC Tax Environment	<a href="https://trade.britishcolumbia.ca/Invest/Documents/BC_Tax_Envmt0503_2010.pdf">https://trade.britishcolumbia.ca/Invest/Documents/BC_Tax_Envmt0503_2010.pdf</a>
BC Corporate Tax Incentives	<a href="http://www.ifcbc.com/ifb-international-financial-business.htm">http://www.ifcbc.com/ifb-international-financial-business.htm</a>

## Small Business Planning Resources

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- BC Ministry of Jobs – Guides & Publications <http://www.resourcecentre.gov.bc.ca/publications.html>
- Canada Revenue Agency <http://www.cra-arc.gc.ca/tx/bsnss/menu-eng.html>
- Canada Revenue Agency – Guide for Canadian Small Business  
<http://www.cra-arc.gc.ca/E/pub/tg/rc4070/README.html>
- Canadian Intellectual Property Office (Trademarks) [www.cipo.gc.ca](http://www.cipo.gc.ca)
- Creating an Age-Friendly Business in BC [http://www.seniorsbc.ca/news/agefriendly\\_business.html](http://www.seniorsbc.ca/news/agefriendly_business.html)
- Incorporating a Business <http://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/home>
- Industry Canada <http://www.ic.gc.ca/eic/site/ic1.nsf/eng/home>
- Industry Reports and Profiles  
<http://www.smallbusinessbc.ca/products-and-services/free-resources/first-research-database#more>
- Project Management Templates  
[http://www.egovernment.tas.gov.au/project\\_management/supporting\\_resources/templates](http://www.egovernment.tas.gov.au/project_management/supporting_resources/templates)
- Small Business BC Free Business Planning Resources  
<http://www.smallbusinessbc.ca/products-and-services/free-resources>
- University of British Columbia Small Business Accelerator <http://www.sba-bc.ca/>

## Succession Planning

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- Canada Business Network Succession Plan Info-Guide <http://www.canadabusiness.ca/eng/guide/2654/>
- Small Business BC - How to Exit Your Business  
<http://www.smallbusinessbc.ca/exiting-a-business/legal-requirements>

## Statistics

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BC Stats	<a href="http://www.bcstats.gov.bc.ca/">http://www.bcstats.gov.bc.ca/</a>
BC Small Business Profile	<a href="http://www.resourcecentre.gov.bc.ca/publications.htm">http://www.resourcecentre.gov.bc.ca/publications.htm</a>
DataBC	<a href="http://www.data.gov.bc.ca/">http://www.data.gov.bc.ca/</a>
BC Government Open Information	<a href="http://www.openinfo.gov.bc.ca/">http://www.openinfo.gov.bc.ca/</a>
BC Labour Market Outlook 2010-2020	<a href="http://www.workbc.ca/docs/BCLMOutlook.pdf">http://www.workbc.ca/docs/BCLMOutlook.pdf</a>
Insolvency Name Search	<a href="https://strategis.ic.gc.ca/sc_mrksv/bankruptcy/search/engdoc/">https://strategis.ic.gc.ca/sc_mrksv/bankruptcy/search/engdoc/</a>
Statistics Canada	<a href="http://www.statcan.gc.ca/start-debut-eng.html">http://www.statcan.gc.ca/start-debut-eng.html</a>
BC Major Projects Inventory	<a href="http://www.gov.bc.ca/jti/major_projects_inventory.html">http://www.gov.bc.ca/jti/major_projects_inventory.html</a>
US Federal Statistics	<a href="http://www.fedstats.gov/">http://www.fedstats.gov/</a>
Wages & Salary	<a href="http://www.workingincanada.gc.ca/content_pieces-eng.do?lang=eng&amp;cid=1">http://www.workingincanada.gc.ca/content_pieces-eng.do?lang=eng&amp;cid=1</a>
Regional Employment Projections	<a href="http://www.bcstats.gov.bc.ca/data/lss/repm.asp">http://www.bcstats.gov.bc.ca/data/lss/repm.asp</a>
Kelowna CMA Housing Stats	<a href="http://www.cmhc.ca/en/hoficlincl/homain/index.cfm">http://www.cmhc.ca/en/hoficlincl/homain/index.cfm</a>
Canadian Industry Stats	<a href="http://www.ic.gc.ca/eic/site/cis-sic.nsf/eng/home">http://www.ic.gc.ca/eic/site/cis-sic.nsf/eng/home</a>
Small Business Financing Stats	<a href="http://www.sme-fdi.gc.ca/eic/site/sme_fdi-prf_pme.nsf/eng/Home">http://www.sme-fdi.gc.ca/eic/site/sme_fdi-prf_pme.nsf/eng/Home</a>
Small Business Reports by BC Stats	<a href="http://www.bcstats.gov.bc.ca/data/bus_stat/busind/sm_bus.asp#sbp">http://www.bcstats.gov.bc.ca/data/bus_stat/busind/sm_bus.asp#sbp</a>
Small Business Quarterly	<a href="http://www.ic.gc.ca/eic/site/sbrp-rppe.nsf/eng/h_rd01251.html">http://www.ic.gc.ca/eic/site/sbrp-rppe.nsf/eng/h_rd01251.html</a>

## Support organizations

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### Accelerate Okanagan

<http://www.accelerateokanagan.com/>

Focus is on helping entrepreneurs to start and grow technology companies in the Okanagan. They have a number of programs available:

- **KIC:Start Program** - Designed for entrepreneurs and companies needing access to a professional space to work and meet on an occasional basis as well as the various networking, workshops and training sessions that Accelerate Okanagan offers .
- **Venture Acceleration Program** - Hands on program that helps high potential technology companies accelerate their growth and maximize their opportunity. The program combines the KIC:Start Program (above), with needs assessment, hands on coaching, mentorship, business clinics, access to world class expertise and connections provincially, nationally and internationally.
- **BCIC Mentorship Program** - We offer access to the BCIC Mentor program that matches early stage technology CEOs and founders, identified by Accelerate Okanagan, with mentors of strong professional reputation, qualification and experience in the tech industry
- **ACETECH Market Validation Program** - For founders/ CEOs of new or growing technology companies who are wondering how to validate your product in the market. The ACETECH Market Validation Program is a go-to-market “boot camp” for technology entrepreneurs. The program provides a structured process and one-on-one mentoring from an experienced technology CEO to help you get to market faster and with less risk.

### Business Development Bank of Canada

[http://www.bdc.ca/en/business\\_solutions/financial\\_services/default.htm](http://www.bdc.ca/en/business_solutions/financial_services/default.htm)

BDC is a financial institution wholly owned by the government of Canada. BDC plays a leadership role in delivering financial, investment and consulting services to Canadian small and medium-sized businesses. These services complement those of private sector financial institutions.

### CAFÉ Okanagan

<http://www.cafecanada.ca/okanagan/>

The Canadian Association of Family Enterprise (CAFE) is a non-profit organization dedicated to the well being of the family in business. It was founded in 1983 by 14 entrepreneurs on the premise that family businesses share unique experiences not necessarily found in non-family businesses. We provide this support through the programming we offer, the resources and tools that have been designed to help facilitate communication, growth and successful succession of the business to another generation. A key philosophy of CAFE is the “sharing of experience” which is evident in our Personal Advisory Groups (PAG’s) where family members find support from their peers in a comfortable and confidential forum. Our Associate Members, which are local professionals and consultants, are instrumental in providing our membership with current

and up-to-date information and strategies relating to the dynamic business environment we are all working within.

### Canada Business Network

<http://www.canadabusiness.ca/eng/>

Canada Business promotes entrepreneurship and innovation, and provides assistance through an organized network of service centres across Canada. We strive to:

- reduce the complexity of dealing with multiple levels of government
- consolidate business information in one convenient service
- enable you to make well-informed business decisions in a global economy
- contribute to your success through sound business planning, market research and the use of strategic business information

Canada Business is a collaborative arrangement among federal departments and agencies, provincial and territorial governments and not-for-profit entities.

### Canadian Council for Small Business & Entrepreneurship

<http://www.ccsbe.org/links.htm>

CCSBE is the only national membership-based organization in Canada whose goals are to promote and advance the development of small business and entrepreneurship through research, education and training, networking and dissemination of scholarly & policy-oriented information.

### Canadian Federation of Independent Business

<http://www.cfib-fcei.ca>

The Canadian Federation of Independent Business (CFIB) is the big voice for small businesses. [Business Counsellors](#) understand the needs of members. Every province has knowledgeable counsellors who can provide answers to your business related questions and help troubleshoot a variety of issues affecting your company. [Privilege Programs](#) includes reduced-fee programs with affiliated partners for credit and debit card payment processing, banking, telecommunications and other services that can help you save time and money.

### The Canadian Youth Business Foundation

<http://www.cybf.ca>

CYBF is a national charitable organization founded in 1996, provides start-up financing; a mentoring program and educational resources to enable Canadian entrepreneurs age 18 to 34 to create new business enterprises. They deliver these three core services in local communities across Canada through volunteer community organizations that have partnered with the Canadian Youth Business Foundation.

### **Centre Francophone de Service A L'Emploi – Kelowna**

<http://www.cfseo.ca/>

Telephone: (250) 712-9213

Employment services for French speaking people or people whose preference is to receive services in French. Assistance with general job search, translation services as well as counselling to other services available.

### **Community Futures of the Central Okanagan**

[www.cfdcco.bc.ca](http://www.cfdcco.bc.ca)

CFDCCO offers business development programs, counselling, planning assistance and funding to businesses which cannot access funding from traditional sources.

### **Downtown Kelowna Association**

<http://www.downtownkelowna.com/>

The Downtown Kelowna Association is a non-profit organization dedicated to ensuring that the downtown Business Improvement Area (BIA) is a safe and desirable place to conduct business, live, work, play and enjoy through the cooperative efforts of its members and government.

### **Export Development Corporation**

[www.edc.ca](http://www.edc.ca)

Not to be confused with Economic Development Corporation, EDC provides export *financing to the buyers of Canadian capital goods and services* in the form of direct loans, lines of credit and equity investments.

### **Jaycee's Downtown Youth Centre – Kelowna**

Telephone: (250) 868-8541

Assistance with resume and cover letter preparation, interview skills and networking for individuals 16-29 years of age.

### **Okanagan Help 4 Biz**

A group of entrepreneurial business owners that provide access to legal & business experts from across North America. Offer workshops to raise awareness on challenges that business owners face, offer solutions and provide a welcoming networking environment to promote your business and improve your bottom line.

### **Okanagan Valley Entrepreneurs Society**

[www.ovesociety.ca](http://www.ovesociety.ca)

OVES was established to contribute to the development of "entrepreneurial leaders" in the Okanagan Valley region of British Columbia through the creation and offering of relevant programs, services and activities. OVES offers a place to network with other like-minded

individuals, to build and grow friendships and alliances with other members, as well as being interested in joining an established network of professionals that are readily available to share information, ideas, experiences and successful journeys.

### Small Business BC

[www.smallbusinessbc.ca](http://www.smallbusinessbc.ca)

Small Business BC is an organization that will provide you with information on what steps to take once you have your business idea, how to launch and license your business, and provide support for existing business.

### Soroptimist – Western Canada Region

[www.wcsoroptimist.org](http://www.wcsoroptimist.org)

Soroptimist is an international organization for business and professional women who volunteer in their communities.

### Strategis – Industry Canada

<http://www.strategis.ic.gc.ca/engdoc/main.html>

Strategis is a one stop site for business information including business and consumer information, Business Management Tools, Financing tools, E-Commerce Tools, Government services on the internet

### Trade British Columbia – Canada’s Pacific Gateway



#### BUSINESS CONNECTIONS

Build strategic business relationships and expand your business networks at home and abroad. Join the [B.C. Business Network](http://www.bcbusinessnetwork.ca)

<https://trade.britishcolumbia.ca/Buy/BCBusinessNetwork/Pages/home.aspx>



#### INVESTOR SERVICES

[Find](#) comprehensive business location information and take advantage of our customized services, including site-location reports, financial projections for your project, and hosted familiarization tours.

<https://trade.britishcolumbia.ca/Invest/Pages/Default.aspx>



## Export

### EXPORT TOOLS, RESOURCES AND GUIDES

Export assistance for export-ready firms to access established and emerging markets is [available](#) at your fingertips. Learn more about entry into a new export market lately and check out our [Market Profiles](#).

<https://trade.britishcolumbia.ca/Export/About/Pages/ToolsToAssist.aspx>

<https://trade.britishcolumbia.ca/Export/Markets/Pages/default.aspx>



### GLOBAL BUSINESS ACCELERATOR

Reduce the risk and cost for your company when entering new international markets. Read more about new business accelerators in Silicon Valley and San Francisco.

<https://trade.britishcolumbia.ca/Export/Pages/GBACalifornia.aspx>



### VENTURE CAPITAL

Access the [B.C. Capital Renaissance Capital Fund](#) and find additional [resources](#) for equity and capital. Read more about new venture capital fund services coming on-stream.

<http://www.tted.gov.bc.ca/TRI/Pages/default.aspx>

### Westbank Community Access Program

[www.westbankcap.com](http://www.westbankcap.com)

The Community Access Program (CAP) is a Government of Canada initiative, administered by Industry Canada, which aims to provide Canadians with affordable public access to the Internet and the skills they need to use it effectively. They can assist business with creation of up to 5 page website, marketing, designing business cards and brochures, and set up Facebook and Twitter for Business.

### Western Economic Diversification

[www.wd.gc.ca](http://www.wd.gc.ca)

WED provides new and alternative sources of capital for small and medium-sized businesses through partnerships with financial institutions in the form of loan programs. These programs target industry sectors important to Western Canada, specifically advanced technology, information technology and telecommunications, agriculture value-added processing and general growth capital programs for companies in traditional industries.

### **Women's Enterprise Centre**

<http://www.womensenterprise.ca/>

WEC is BC's leading resource for women entrepreneurs, offering skills development, business loans, free business guidance, business resources, networking and events.

## Trade/Industry Training

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Certified International Trade Professional Training  
 Industry Training  
 Trades Training BC

<http://www.fitt.ca/home.htm>  
<http://www.aved.gov.bc.ca/industrytraining/>  
<http://www.tradetrainingbc.ca/>

## Trade Show Listing (Small Business BC)

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[http://www.smallbusinessbc.ca/sbbcfiles/tradeshow\\_directory\\_2011.pdf](http://www.smallbusinessbc.ca/sbbcfiles/tradeshow_directory_2011.pdf)

## Video Conference Facilities

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<p><b>Community Futures of the Central Okanagan</b></p> <p>The Landmark Technology Centre            #110-1632 Dickson Avenue            Kelowna, BC Canada V1Y 7T2            Phone: (250) 868-2132            E-Mail: <a href="mailto:info@cfdccco.bc.ca">info@cfdccco.bc.ca</a></p> <p>Max 8 people            \$100/hour</p>	<p><b>University of British Columbia Okanagan</b></p> <p>Centre for Teaching and Learning            Patricia Wohlgemuth            Phone: (250) 807-9293            E-mail: <a href="mailto:patricia.wohlgemuth@ubc.ca">patricia.wohlgemuth@ubc.ca</a></p>
<p><b>Women's Enterprise Centre</b></p> <p>Suite 201, 1726 Dolphin Avenue            Kelowna, BC, V1Y 9R9            Phone: (250) 868-3454            Email: <a href="mailto:inquiry@womensenterprise.ca">inquiry@womensenterprise.ca</a></p> <p>Max 10 people            \$100/hour</p>	<p><b>Okanagan Computer Lab</b></p> <p>203-3500 Carrington Road            Westbank, BC, V4T 3C1            Toll Free: 1-800-668-3312            Phone: (250) 707-0000            Email: <a href="mailto:shannon.taylor@microsurvey.com">shannon.taylor@microsurvey.com</a></p>

## Central Okanagan Economic Development Commission

Because the Okanagan lifestyle is such a draw for many, the Central Okanagan Economic Development Commission provides vivid details on quality of life and business climate for those interested in bringing their business to the Central Okanagan. The information available reflects what matters to people when considering moving a business or starting one in a new area (i.e. location, climate, housing, healthcare, protective services, recreation, culture and social amenities).

[www.investkelowna.com](http://www.investkelowna.com)

### Our Programs

**Business Enhancement Program** - provides focused assistance to existing local business and new business start-ups; providing one-on-one support, resources and assisting with business planning.

Contact Tracey Fredrickson at [tfredrickson@investkelowna.com](mailto:tfredrickson@investkelowna.com) or (250) 470-7838.

**Foreign Direct Investment Program** - provides assistance and support to companies seeking investment as well providing assistance to companies looking to locate to the Central Okanagan.

Contact Business Development Officer, Corie Griffiths at [cgriffiths@investkelowna.com](mailto:cgriffiths@investkelowna.com) or 250-469-6283

**Foreign Skilled Worker Program & BC PNP Assistance** - helps to provide information to Central Okanagan employers on how to hire foreign workers and is the liaison with post secondary institutions in the Central Okanagan to facilitate opportunities to retain a skilled workforce in the Region. Assists temporary foreign workers, provincial nominees, students, investors, and business owners to navigate the several programs available that allow them to work in BC. Actively promotes the Region to young families as a place to move, live, work and invest.

Contact Woody Cross at [wcross@investkelowna.com](mailto:wcross@investkelowna.com) or call (250) 826-3997

**Okanagan Young Professionals** - is an initiative that is uniting the Regions talent base and business community in order to cultivate a dynamic environment for individuals in their 20's and 30's. By fostering strategic partnerships with groups already active in this space, OYP will add value through team participation and strong advocacy throughout the Region.



Contact Michael Blonde at [mblonde@investkelowna.com](mailto:mblonde@investkelowna.com) or (250) 575-9272

**metabridge**—an event series which was established to accelerate British Columbia Technology startups through connection and collaboration with companies in California's Silicon Valley. Events are focused on linking emerging technology companies with business partnerships, experienced industry veterans for board, advisory, and investment primarily from the Bay Area.



Contact Michael Blonde at [mblonde@investkelowna.com](mailto:mblonde@investkelowna.com) or (250) 575-9272

**Agricultural Support Program** - provides one-on-one support to agriculture-related businesses; providing responsive, focused assistance to the agricultural sector, and to connect businesses with promotion & marketing opportunities. Current projects include the development of an artisan agriculture incubator facility at Fintry Farm and development of a local quality control and regulatory program to encourage world class quality in the production of fine food products.

Contact Keith Duhaime at [kduhaime@investkelowna.com](mailto:kduhaime@investkelowna.com) or (250) 762-5873

**Technology Expansion Program** - assists in growth and development within the High Technology Sector; promotes the profile locally and internationally for Central Okanagan as a high technology centre within BC and the Pacific Northwest.

Contact Andy Curtis at [info@investkelowna.com](mailto:info@investkelowna.com) or (250) 469-6280

**Export Program** - provides one-on-one assistance to companies in the Central Okanagan to assess their export readiness. The program is currently developing a marketing strategy around opportunities to showcase products made in the Okanagan, and identifying and communicating regulatory changes in the international marketplace.

Contact Richard Takai at [rtakai@investkelowna.com](mailto:rtakai@investkelowna.com) or (250) 801-9020

### *Additional Services*

- Work with companies seeking to locate in the Central Okanagan; (site selection, commercial/industrial space location).

- Work with groups of companies within specific industry sectors to ensure new markets developed (i.e. assist with market diversification strategy development; participation in trade shows and other initiatives).
- Newsletter (distributed bi-weekly to up to 2,200 businesses), Twitter, Facebook, LinkedIn, YouTube, Blog
- Information on the Central Okanagan economy and cluster groups –from demographics to industry trends
- Direction to key contacts in the public and private sectors, introduction to other businesses
- Assistance with challenges to growth and expansion
- Provide education seminars to local business. Topics have included Exporting and Importing, Market Diversification, How to Hire a Foreign Skilled Worker, Government Procurement Opportunities, Access to Capital, Succession Planning, Franchise Forum, and Financing Resources.

*Business Enhancement | Business Facilitation | Business Attraction*

### *Our Mission*

*“Working in partnership to facilitate a healthy, dynamic and sustainable community economy supporting existing businesses and encouraging appropriate new business investment.”*

# GROWING BUSINESS. IT'S IN OUR NATURE.

Robert Fine  
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(250) 469-6234